

VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT
UNIVERSITY OF RIO GRANDE
RIO GRANDE, OHIO

The University of Rio Grande seeks a Vice President for Institutional Advancement to join a transformational team of leaders and trustees in implementing the aggressive and visionary goals of its recently completed ten-year strategic plan, [Decade of Dreams](#). The University of Rio Grande/Rio Grande Community College is a unique partnership between a public community college and a four-year comprehensive university. Deeply rooted in Appalachian history, both institutions are committed to encouraging lifelong learning, personal and professional growth, critical thinking and problem-solving skills and effective written and oral communication skills to students from the southeastern Ohio area, the state, the nation and the world. The campus of the university and community college is nestled in the rolling hills of southeastern Ohio, and is adjacent to the original Bob Evans Farms and Homestead in Rio Grande.

The Vice President for Institutional Advancement serves as the chief fundraiser for the University, working closely with the President, trustees and staff on annual funds/giving, capital campaigns, alumni relations, planned giving, major gifts, temporarily and permanently restricted gifts and endowment management. The Vice President will work to support the goals of the recently completed ten-year strategic plan, [Decade of Dreams](#) – located on the front page of www.rio.edu. Due to its partnership, the Vice President will also work closely with Rio Grande Community College trustees and stakeholders. One President serves both institutions. The Vice President will serve as a member of the President’s Executive Staff which includes the Provost, Vice President for Administration/Chief Operating Officer, and the Vice President for Finance/Chief Financial Officer. In this role, the Vice President will serve as a key spokesperson for the University. **A detailed job description can be found on the University’s website, www.rio.edu.**

QUALIFICATIONS:

- Bachelor’s degree from an accredited institution. Master’s or doctorate preferred.
- Minimum of 8-10 years of increasingly responsible experience in fundraising in higher education or non-profit environment with documented success in building sustainable donations and relationships to support the institution’s mission and strategic plan.
- Documented experience in strategic planning for advancement, annual giving, capital campaign oversight, endowment and fiscal management, personnel oversight and stakeholder cultivation.
- Ability to build a sustainable fundraising unit that increases the campus annual fund drive, scholarship endowment, and major gifts.
- Ability to lead, coach, train and motivate members of the advancement team.
- Ability to integrate trustees into the fund raising agenda.
- Knowledge and experience with the legal aspects of fund raising and obligations to donors and their intents.

- Proven track record of “managing” the CEO’s role in fund raising.
- Commitment to students, and a deep understanding of the needs of a residential liberal arts institution. Knowledge of community colleges is a preferred qualification to strengthen the partnership with Rio Grande Community College.

Timeline

Review of resumes will begin immediately and will be ongoing until position is filled.

APPLICATION PROCESS:

Send cover letter and resume/curriculum vitae to:

Ms. Phyllis Mason, SPHR
Vice President, Human Resources
University of Rio Grande
P.O. Box 500
Rio Grande, Ohio 45674

EEO/AA EMPLOYER